



# SPECIALTY PROPERTY MANUFACTURERS SUPPLEMENT

## I. GENERAL INFORMATION

Eff Date \_\_\_/\_\_\_/\_\_\_ Inspection Contact \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Name \_\_\_\_\_

Location Address \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Website address \_\_\_\_\_

Type Of Property (*check one*):

Business Structure (*check one*):

Prop. Mgmt. Experience:

<input type="checkbox"/> Owner Occupied
<input type="checkbox"/> Tenant Occupied
<input type="checkbox"/> Other / Mixed Use
_____

<input type="checkbox"/> Corporation
<input type="checkbox"/> Partnership
<input type="checkbox"/> Sole Proprietor
<input type="checkbox"/> Other _____

❖ Years of Property Mgmt. Experience: _____
❖ Years as Managing This Location: _____

- » Definitive description of operation (attach brochures):
- » Form of raw material(s):
- » Finished product(s):
- » Detailed description of manufacturing process:
- » Is process automated, computer operated or manual
- » Sprinklered  Yes, or  No – if yes, advise percentage, where, servicing info., etc.
- » Any dry kilns on premises  Yes, or  No If yes, how many? \_\_\_\_\_
- » Ventilation system?  Yes, or  No If yes, type: \_\_\_\_\_
- » Condition of overall housekeeping: \_\_\_\_\_
- » Night clean up crew?  Yes, or  No » Is there 24-hour security?  Yes, or  No
- » Premises fenced?  Yes, or  No
- » How is raw material moved to production area?  Conveyors  Auger  
 Overhead Cranes  Forklifts  Other: \_\_\_\_\_
- » Is electrical equipment and wiring explosion proof  Yes, or  No
- » Is processing equipment grounded and bonded?  Yes, or  No
- » Does equipment have automatic shut-off ?  Yes, or  No
- » What is the age of the processing equipment? \_\_\_\_\_

- » What is the inspection and servicing schedule for all equipment (including conveyors, hydraulic lines, etc.)? \_\_\_\_\_
- » How often is the electrical equipment and wiring inspected and serviced by a licensed professional? \_\_\_\_\_
- » Are you in compliance with NFPA 70 on electrical codes  Yes, or  No
- » Are you in compliance with NFPA 77 on static electricity  Yes, or  No
- » Does production machinery have dust tight seals and explosion venting  Yes, or  No
- » Is smoking allowed on premises  Yes, or  No  
If yes, describe designated area: \_\_\_\_\_

**Storage of Raw Materials:**

- » What form is raw material stored in? \_\_\_\_\_
- » Is storage of raw material separated from production and finished product  
 Yes, or  No
- » If yes, by:  Firewalls  Separate Building  Other: \_\_\_\_\_
- » What is the average size of stockpiles? \_\_\_\_\_

**Storage of Chemicals, Flammables or Solvents, etc.:**

- » Is storage separated from all other operations  Yes, or  No  
If yes, by:  Firewalls  Separate Building  Other: \_\_\_\_\_
- » What other chemicals, flammables or solvents are used (include trade names.)?  
\_\_\_\_\_
- » Quantity of each? \_\_\_\_\_ » Container type, size and number of gallons? \_\_\_\_\_
- » Are Material Data Safety Sheets on file and available?  Yes, or  No
- » Describe any cadmium, magnesium, zirconium or titanium:  
\_\_\_\_\_
- » Are all 55 gallon drums storing chemicals properly grounded?  Yes, or  No
- » Is only a single day's supply stored on the premises  Yes, or  No  
If no, how much?
- » Is storage area properly ventilated?  Yes, or  No  
If no, what kind of ventilating is used?  
\_\_\_\_\_

» Are you in compliance with NFPA 30 standards?  Yes, or  No

**Storage of Finished Product:**

» Is storage of finished products separated from the production area  Yes, or  No  
If yes, by:  Firewalls  Separate Building  Other: \_\_\_\_\_

» What is the average size of the stockpiles? \_\_\_\_\_

» Do you have trained in house fire brigade?  Yes, or  No

» What is the response time from the Fire Department? \_\_\_\_\_

» Do you have your own water source on site?  Yes, or  No

If yes, describe: \_\_\_\_\_

» Do you have your own firefighting equipment on site?  Yes, or  No

If yes, describe: \_\_\_\_\_

» Are there grinding or finishing operations?  Yes, or  No

If yes, is there a shield guard?  Yes, or  No

Please provide details on these operations: \_\_\_\_\_

» Are there painting or laminating operations?  Yes, or  No

» U/L approved paint booths?  Yes, or  No

If no paint booth, describe how it is controlled: \_\_\_\_\_

» Are there welding operations?  Yes, or  No

If yes, are hot work permits obtained?  Yes, or  No

» Fire watches?  Yes, or  No

If yes, separate cutoff area from other operations?  Yes, or  No

» Are there woodworking operations?  Yes, or  No

If yes, are all operations or equipment covered by dust collection systems?  Yes, or  No

» Where is collectable sawdust stored? \_\_\_\_\_

» Dust Collection system?  Yes, or  No

Type: \_\_\_\_\_

» Storage of dust at least 50 feet away from buildings?  Yes, or  No

» Is dust used for fuel?  Yes, or  No